



The Learning Toolbox Home

Directions for:
 Students | Teachers | Parents

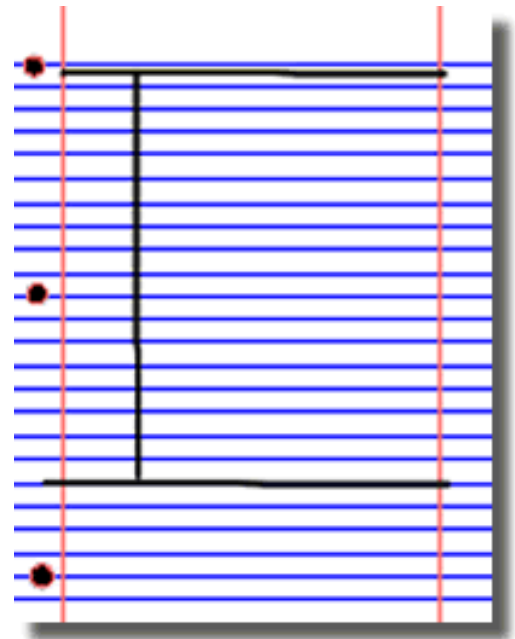
CORNELL NOTES

To help me
take organized notes.



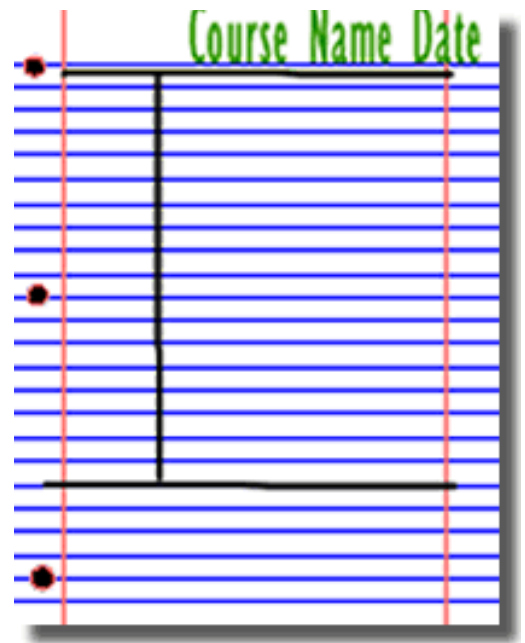
Divide the paper into three sections.

- Draw a dark horizontal line about 5 or 6 lines from the bottom. Use a heavy magic marker to draw the line so that it is clear.
- Draw a dark vertical line about 2 inches from the left side of the paper from the top to the horizontal line.



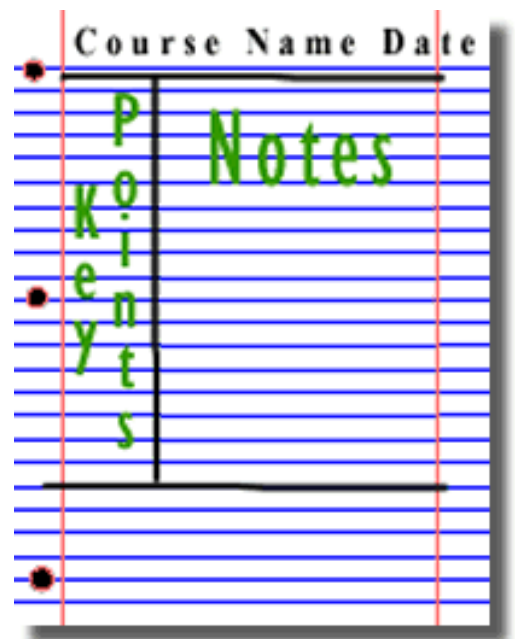
Document

- Write course name, date, and topic at the top of each page.



Write notes.

- The large box to the right is for writing notes.
- Skip a line between ideas and topics.
- Don't use complete sentences. Use abbreviations, whenever possible. Develop a shorthand of your own, such as using "&" for the word "and".



Review and Clarify

Review and clarify.

- Review the notes as soon as possible after class.
- Pull out main ideas, key points, dates, and people, and write these in the left column.



John Q. Students
Biology 101
April 1, 2000

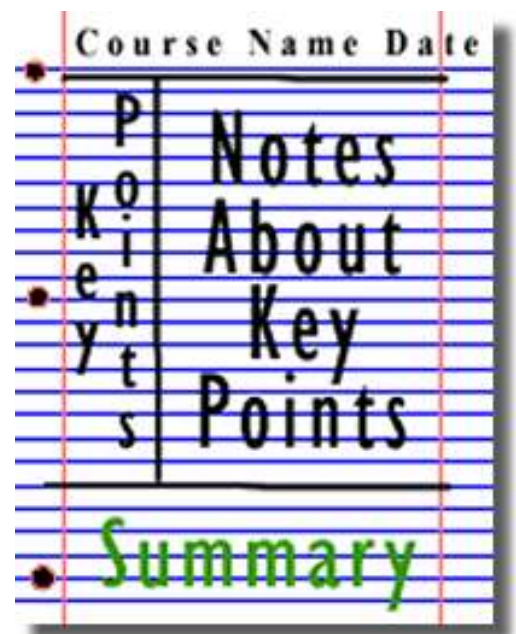
Phylum Arthropoda	Subphylum Chelicerata
Class Chelicerata	3 pairs of antennae (first pair of appendages are for feeding)
Order Ophiurida	scapula, pectoral, pelvic, anal
Class Ophiurida	antennary, feeding, and locomotor regions
Order Chelicerata	• mandible or cheliped • used for feeding • first pair of appendages
Order Pedipalpi	• second pair of appendages • used for sensory purposes • feeding locomotion reproduction

Phylum arthropoda is made up of subphylum chelicerata. Subphylum chelicerata is characterized by two pairs of jointed appendages. The pectoral and pelvic appendages are sensory, feeding, and locomotor regions. The cheliperid is the first appendage and refers to the mandible. The pedipalpi are the second pair of appendages, and they are used for sensory purposes, feeding, locomotion, and reproduction.

Pull out main ideas

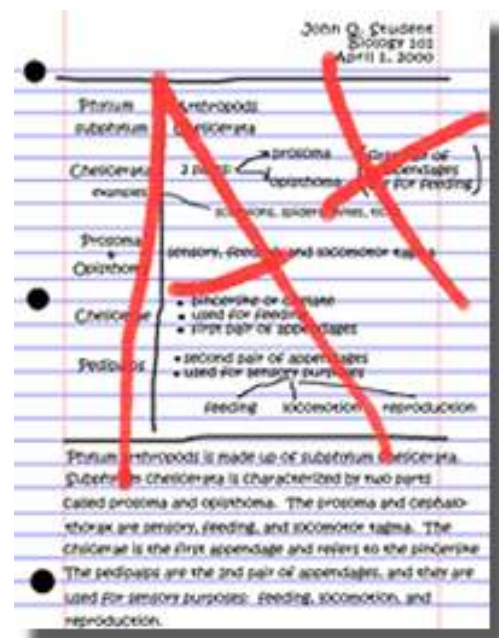
Summarize.

- Write a summary of the main ideas in the bottom section.



Study your notes.

- Re-read your notes in the right column.
- Spend most of your time studying the ideas in the left column and the summary at the bottom. These are the most important ideas and will probably include most of the information that you will be tested on.



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